

Becoming a Certified Family Life Educator

The National Council on Family Relations (NCFR) offers the national credential in Family Life Education (called the CFLE) to its members. The CFLE can be awarded on two levels - provisional and full.

- Full status requires demonstration of content knowledge AND documentation of a large number of hours of FLE service/employment (at the BA level = 3,200 hours; MA or higher = 1,600 hours).
- Provisional status requires demonstration of content knowledge, no hours of service required. Provisional status is available for up to five years before required service hours must be submitted and the certification upgraded to Full status.

Applicants for both levels can demonstrate their content knowledge through the abbreviated process (approved courses are complete, transcript and substitute syllabi sent to NCFR within 2 years of graduation) **OR** by passing at 80% the certification exam. HDFS students can use the abbreviated process and complete the NCFR approved courses in our program for provisional status. Here are a few important facts to guide you as you apply:

- 1) Complete NCFR-approved coursework for the CFLE with a grade of C- or better in each course
See the HDFS department CFLE brochure, or see our program checklist:
https://www.ncfr.org/sites/default/files/u_connecticut_ug-humdevfamstudies.pdf
- 2) No matter what level or application process used, there is a certification fee required (\$120 for NCFR members/\$165 for non-members)

Frequently Asked Questions

- 1) How long does Certification last?

Both Full and Provisional CFLEs require payment of an annual fee (\$70 for NCFR members/\$95 for non-members) and renewal/upgrading every 5 years (renewal fee of \$130 for NCFR members/\$185 for non-members includes annual fee). Provisional CFLEs *must* submit work experience hours within 5 years and upgrade to Full CFLE; Full CFLEs have 5 years to complete 100 continuing education hours to renew.

- 2) What if I'm missing a class?

NCFR allows up to two substitute courses on an approved program checklist. Courses used in substitution for CFLE-approved courses must cover the same content (which must be evident on the syllabus) and must have been completed with a grade of C- or better. Keep syllabi for *each of the substitute classes you take*, as these must be sent it with your application and transcript.

- 3) What kinds of experiences count towards my hours for Full CFLE status?

NCFR considers family life education work experience to be employment that involves prevention and education for individuals and families. Employment is typically demonstrated through curriculum and material development and the development or presentation of workshops, courses or programs involving life skills. It can also involve research, program administration, and policy development. Your employer will need to certify/approve all of the hours you claim. For more information, visit:
<https://www.ncfr.org/cfle-certification/become-certified/work-experience-full-certification>