

The University of Connecticut School of Family Studies Alumni Society

BY-LAWS

I. Name

The name of this organization is The University of Connecticut School of Family Studies Alumni Society, hereafter referred to as the Society. It shall be a Constituent Society and an integral part of the University of Connecticut Alumni Association

I. Purpose

The purposes for which the School of Family Studies Alumni Society is formed shall be exclusively scientific, educational and charitable within the meaning of Sec. 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). These purposes shall be effectuated through a non-profit organization dedicated to promoting the welfare, interest and excellence of The University of Connecticut by the following means:

- A. By establishing a medium through which the alumni, both graduates, former students, and friends can contribute personally and financially to the welfare of the University.
- B. By fostering a mutually helpful relationship among the alumni, the faculty and the student body of the University.
- C. By maintaining a spirit of loyalty among the alumni.
- D. By creating and maintaining a better understanding between the citizens of the State of Connecticut and The University of Connecticut.
- E. By engaging in any lawful act or activity furthering the purposes of the University of Connecticut Alumni Association permitted a tax-exempt organization under applicable law.

III. Membership and Dues

- A. **Classes of Members.** Members shall be defined by the parameters set by the University of Connecticut Alumni Association. Those parameters currently define 3 classes of Members:
 1. **Regular Members.** Graduates of the University of Connecticut and former students, not currently enrolled as undergraduates and who have completed at least one semester of academic work at the University of Connecticut or any of its schools or colleges including any institution which has been or will be absorbed by the University of Connecticut and who are annual dues or life members in good standing are eligible for Regular Membership. Regular Members shall be voting members of the University of Connecticut Alumni Association. Regular members shall elect the Board of Directors as provided in the By-laws, and shall have all the rights, privileges and obligations by law accorded to members of a non-stock, nonprofit corporation and not reserved by law, the UConn Alumni Association's constitution, or the By-laws to the Board of Directors.

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2. Honorary Members. Honorary membership in the University of Connecticut Alumni Association may be accorded any individual who has contributed in an outstanding manner to the University of Connecticut. Honorary membership shall be recommended by the Alumni Association's Board of Directors and approved by a two-thirds vote of members present at any regular meeting of the Alumni Board. Honorary members shall have all rights of Regular Members except the right to vote and hold office.
 3. Associate Members. Individuals who do not qualify for membership as Regular or Honorary members and who hold a vested interest in the University of Connecticut Alumni Association and the University of Connecticut shall be admitted as Associate Members of the University of Connecticut Alumni Association. Associate Members shall have all rights of Regular Members except the right to vote.
- B.** All members of the School of Family Studies Alumni Society shall include individuals from the School of Family Studies, the School of Home Economics and the School of Home Economics and Family Studies, and also any UConn graduate of another School who also majored in either Home Economics or Family Studies.
- C.** Membership Dues and Fees: The University of Connecticut Alumni Association, through its Board of Directors, will establish Membership dues and set fees for all Membership categories of School of Family Studies Alumni Society.

IV. Board of Directors

- A.** Qualification: All Members of the School of Family Studies Alumni Society Board of Directors must be paying Members of the University of Connecticut Alumni Association.
- B.** Term of Office: A full term for a Director shall be three years.
- C.** Composition of the Board of Directors:
1. Twelve to Twenty- Four Regular Members of the School of Family Studies Alumni Society elected to the Board by the Membership of the School of Family Studies Alumni Society as outlined in these By-laws.
 2. The Executive Director of Alumni Relations for the University of Connecticut Alumni Association or his/her designee as an ex-officio member without voting privileges.
 3. The Dean of the School of Family Studies or his/her designee as an ex-officio member without voting privileges.
 4. The President or his/her designee of a recognized sub-group of the Society as an ex-officio member without voting privileges.
- D.** Vacancies: The School of Family Studies Alumni Society Board of Directors shall have full power to fill all vacancies.

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- E. **Duties of Directorship:** The management of the School of Family Studies Alumni Society, the election of Operating Officers and the direction of the activities of the School of Family Studies Alumni Society shall be vested in the School of Family Studies Alumni Society Board of Directors. The Directors shall act in the best interests of all Members of the School of Family Studies Alumni Society and within the guidelines established by the University of Connecticut Alumni Association.
- F. **Financial Responsibility:** The School of Family Studies Alumni Society Board of Directors has the fiduciary responsibility of the School of Family Studies Alumni Society and must follow the financial guidelines and procedures set forth by the University of Connecticut Alumni Association.
- G. **Conflicts of Interest:** Directors shall disclose to the Board any conflicts of interest that arise, and no Director shall vote on any matter, which would involve that conflict of interest. In the event that a Director questions whether a conflict exists, the issue shall be decided by a majority vote of the elected Directors present. Provided that the Director in question shall not participate in the discussion unless queried, vote, or count toward a quorum for the purposes of such vote.
- H. **Quorum:** At all meetings of the Board of Directors, one-half of the in-state number of Directors then holding office as Directors shall be sufficient to constitute a quorum for the transaction of business and the act of a majority of Directors present at any meeting for which there is a quorum shall be the act of the Board of Directors.
- I. **Compensation:** Directors shall not receive any compensation for their services as Directors.
- J. **Removal:** Any Director whose conduct is detrimental to the organization may be removed by a vote of the Board of Directors at any meeting upon the affirmative vote of two thirds of all Directors then in office. Notice of the proposed removal shall be given to all Directors at least ten days prior to the meeting at which the Board shall vote upon the matter. Upon a failure of a motion to remove a Director, no motion to remove the same Director shall be put forth to the Board for action for a period of sixty days.
- K. **Resignation:** Any Director may resign at any time by giving written notice to the President of the organization. If no effective date is stated, the resignation shall be effective upon receipt, however acceptance of the resignation shall not be necessary to make it effective.

V. Operating Officers

- A. **Qualification:** An officer must be a Member of the Board of Directors of the School of Family Studies Alumni Society
- B. **Officers:** The officers of the School of Family Studies Alumni Society shall consist of President, Vice President, Recording Secretary, Corresponding Secretary and Treasurer, all of whom must be Regular Members of the University of Connecticut Alumni Association.
- C. **Duties:** The duties of the officers shall be such as are generally exercised by such officers, and such as may be assigned to them respectively by the Board of Directors from time to time, and as stated in these By-laws.
- D. **Term of Office:** The Board will elect Operating Officers for a one-year term.

VI. Duties of Officers

- A. **President:** The President shall preside at all meetings of the School of Family Studies Alumni Society, and shall be chairperson of the School of Family Studies Alumni Society Board of Directors and an ex- officio non-voting member of all committees. He/she shall have all of the general powers and duties that are usually vested in the office of president.
- B. **Vice President:** In the absence or disability of the President, or at the request of the President, the Vice-President shall perform the duties of the President. If the office of President becomes vacant, the Vice President shall become President for the unexpired term. The Vice-President chairs or co-chairs the Nominating Committee.
- C. **Recording Secretary:** The Secretary shall keep a permanent record of the proceedings of all meetings of the School of Family Studies Alumni Society and the General Membership. Copies of these records are to be forwarded to the University of Connecticut Alumni Association and the School of Family Studies Alumni Society, within three weeks of the meeting. The Secretary shall send out all notices of meetings.
- D. **Corresponding Secretary:** The Corresponding Secretary shall correspond with the Members of the Society and serves on the Membership and Public Relations Committee.
- E. **Treasurer:** The Treasurer shall manage all receipts and expenditures for the School of Family Studies Alumni Society. The Treasurer will be responsible for supplying proper receipts and authorization forms to the University of Connecticut Alumni Association's Business Manager for payment. The Treasurer is responsible for supplying all financial documents as required by the Association's Business Manager.
- F. **Compensation:** The officers shall receive no compensation for their services as officers.
- G. **Removal:** Any Officer whose conduct is detrimental to the organization may be removed by a vote of the Board of Directors at any meeting upon the affirmative vote of two thirds of all Directors then in office. Notice of the proposed removal shall be given to all directors at least ten days prior to the meeting at which the Board shall vote upon the

matter. Upon a failure of a motion to remove an Officer, no motion to remove the same Officer shall be put forth to the Board for action for a period of sixty days.

- H. **Resignation**: Any officer may resign at any given time by giving written notice of resignation to the president. If no effective date is stated, the resignation shall be effective upon receipt, however acceptance of the resignation shall not be necessary to make it effective.

VII. Meetings

A. **Membership Meetings**:

1. **Call for Membership Meeting**: The President of the School of Family Studies Alumni Society must call a Membership meeting upon the written request of five percent of the Members of the School of Family Studies Alumni Society. Members must be notified of such meeting at least 30 days in advance. A quorum shall consist of 2% of the members. Upon failure of the President to call such a meeting within ten days of such request, the meeting may be called by any other officer or member of the Board of Directors, or by the petitioning Members.
2. **Annual Membership Meeting**: An Annual Membership meeting must be held each year. Members must be notified of such meeting at least 30 days in advance. A quorum shall consist of 2% of the members. Failure to comply with this provision shall make the School of Family Studies Alumni Society subject to revocation by the University of Connecticut Alumni Association.
3. **Other Meetings**: There shall be such other meetings each year as the President, with the approval of the Board of Directors of the School of Family Studies Alumni Society, deem desirable.

B. **Meetings of the Board of Directors**:

1. **Regular and Special Meetings**: Regular meetings of the Board of Directors shall be held at such times as determined by the Board of Directors. Special meetings of the Board of Directors may be called by the President and must be called by the President upon the written request of at least four Members of the Board.
2. **Minimum Number of Meetings**: The Board of Directors shall hold a minimum of two meetings a year, with others to be called at the discretion of the President and the Board.
3. **Notice of Meetings**: Written or oral notice of all meetings of the Board of Directors shall be given to each Director at least seven days before the meeting.
4. **Voting**: Each voting Director of the organization shall be entitled to one vote. All matters shall be determined and all questions decided by a majority vote of the voting Directors present, except where otherwise provided by these By-laws.

- C. **Basis for Proceeding**: Where these By-laws fail to provide a basis for procedure, Roberts Rules of Order shall be used.

VIII. Committees

- A. **Committees**: The Board of Directors may appoint Committees of at least one Director, who shall serve as chair of the Committee. Committees shall have and may exercise such authority and powers of the Board of Directors as specified in the resolution of appointment. Other Members of the Committee may be selected from the Board of Directors or the General Membership.
- B. **Nominating Committee**: There shall be a Nominating Committee, which shall consist of at least three appointed Regular Members of the School of Family Studies Alumni Society. Members of the Nominating Committee may not be candidates in the election for which they are presenting Nominees. The Nominating Committee shall present a slate of Board of Directors Nominees to the Annual Meeting of Members for election. The Nominating Committee shall also submit a slate of Officer Nominees to Board of Directors for election.

IX. Elections

- A. **Staggering of Terms**: The initial Board of Directors shall consist of those persons who established the organization, if a new organization, or else those currently serving in a capacity equivalent to a Board of Directors. The initial Board shall consist of three classes of Directorships. For the express purpose of staggering terms of the Directors, one third of all initial Directors shall serve three years, one third shall serve two years, and one third shall serve one year.
- B. **Elections after the Initial Composition of the Board of Directors**: Members of the Board of Directors shall be elected to fill the expiring terms of Directors each year at the annual meeting of Members. The maximum number of seats to be filled in any one regular election shall not exceed one-third the total number of Directorships authorized by these By-laws.
- C. **Limit of Terms**: No member of the Board of Directors shall be elected to more than two (2) consecutive terms. A member appointed who serves two years or more shall be deemed to have been elected to one term.
- D. **Vacancies**: The Board of Directors shall fill all vacancies. Any person appointed to fill a vacancy shall hold office for the balance of the unexpired term.
- E. **Election of Operating Officers**: A Slate of Officers will be presented by the Nominating Committee to the Board of Directors of the School of Family Studies Alumni Society, which will elect officers. Officers will serve for one (1) year beginning July 1 through June 30. They may not serve more than two (2) consecutive years in the same office.

X. By-laws

The School of Family Studies Alumni Society shall establish By-laws at a Board meeting, a quorum being present, by a two-thirds vote, provided that notice of such proposed By-laws shall have been mailed to each board member at least ten days before such meeting.

XI. Ratification

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These By-laws shall take effect following approval by the Board of Directors of the University of Connecticut Alumni Association authorizing the School of Family Studies Alumni Society functioning as one of the official organizations of the University of Connecticut Alumni Association.

XII. Amendments

These By-laws may be amended by a two-thirds vote of all Regular Members present at the Annual Meeting of the Members of the School of Family Studies Alumni Society provided that each Regular Member has been notified of such proposed amendment at least thirty (30) days before such meeting. No amendments shall take effect until duly approved by the Board of Directors of the University of Connecticut Alumni Association. No amendment to the By-laws can be made which is not in harmony with the Constitution and By-laws of the University of Connecticut Alumni Association.

XIII. Restrictions

These By-laws shall not be altered or amended in such manner as to permit any member, officer, agent or employee of the School of Family Studies Alumni Society ever to receive any compensation or any pecuniary profit from the operations of the School of Family Studies Alumni Society except reasonable compensation for services actually rendered to the School of Family Studies Alumni Society in effecting one or more of its purposes) or to receive any part of the property or assets of the School of Family Studies Alumni Society upon its dissolution or termination, or otherwise, or to permit any substantial part of the activities of the School of Family Studies Alumni Society to consist of carrying on propaganda or otherwise attempting to influence legislation, or of engaging in any political campaign for or against a candidate for public office.

XIII. Dissolution

Upon any dissolution or termination of the existence of the School of Family Studies Alumni Society, all of its property and assets shall, after payment of the lawful debts of the School of Family Studies Alumni Society and the expenses of its dissolution or termination, be delivered, conveyed and paid to the University of Connecticut Alumni Association, Storrs, Connecticut.